

First Presbyterian Church
495 Charles Ave.
Alma, Michigan 48801-1401

Application for Employment

Phone: 989-463-2940

E Mail: office@firstpres.net

Name: _____

Position for which you are applying:

Address: _____

City, State, zip: _____

Are you a citizen of the United States? Yes No

Home phone: _____

Alternate work phone: _____

Cell phone: _____

E Mail address: _____

Are you at least 18 years of age? Yes No

Are you at least 16 years of age? Yes No

If are under 18 years of age, applicant must submit a work certificate, if required by the state of Michigan.

Are you eligible to work in the United States? Yes No

Have you ever been convicted of a felony? Yes No

I attest that the information supplied on this Application for Employment is truthful and accurate. I certify that there is no reason that I cannot adequately perform the essential functions of the position for which I am making application with or without reasonable accommodation, and that my health status does not preclude my ability to perform the position requested.

Signature of applicant: _____

Date: _____

EDUCATION:

Name of School	City/State	Major	Degree	Graduate		Years Completed
_____	_____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No	_____
_____	_____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No	_____
_____	_____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No	_____

REFERENCES: List 3 employment references (previous employers and/or supervisors)

How long have you been acquainted?	Person's full name, business name, and mailing address	Phone Number(s)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

PRIOR WORK EXPERIENCE:

Dates Employed From/ To	Business Name Start with the most recent	Position Title/Responsibilities	Reason for Leaving
/			
/			
/			
/			
/			

I give my permission for individuals and organizations listed above to discuss my employment history and performance with employees and/or members of First Presbyterian Church, Alma, Michigan who are conducting recruitment efforts for employment. I acknowledge this encompasses verification of all the information listed within this application and that this document may be copied and mailed or faxed to individuals in order to provide my permission for release of information.

Signature of Applicant

date